**PPG Meeting**

**Date: 23rd June 2022 at Tardis Surgery**

Attendees: Alexander Burton (PM), Moonyeen Thorley (PPG Chair), Doreen Beresford, Betty James, Sue Clare, Brian Clare. Absent: Maureen Tatum, Les Thompson, Bridgett Thorley.

1. Appointment GP times -

Dr Kaur works Monday, Tuesday, Wednesday and Thursdays

Dr Murtaza works Tuesdays, Wednesday, Thursday and Fridays

Dr Bhogal works Monday, Tuesday

Dr Faheem and Dr Munir will work as regular Locums

1. ANP – we have recruited a new Advanced Nurse Practitioner to work full time at the Surgery - Jacqui Podmore. She will be working every day.
2. Telephone message – Alex has sorted the telephone message, Dr Upton has now been taken off.
3. We have got plans to go ahead with the extension of the surgery using the upstairs Flat, included will be 2 more consulting rooms, kitchen, meeting room and a lift.
4. We have regular medical students working at the Surgery so are classed as a Teaching Practice now.
5. One problem per consultation – The surgery tries to adopt this but the GPs will not refuse anyone who has more than one problem.
6. 24hr monitoring of BP is only done at the Surgery. Alex has chased with Ratcliffes regarding the Hypertension BP reviews.
7. Reception desk appointments – Dr Kaur has said that booking appointments at the desk would be an advantage over patients trying to ring through. When we have done this in the past, loads of local patients waited outside at 8am in the morning. All the appointments went quickly so there were none left for the telephone calls. Dr Kaur also said that she would have a word with the receptionists and if a patient came in who was struggling/elderly and needed to be seen then the receptionist could book them in, depending on their health needs. She also mentioned that she would trial pre-bookable appointments booked via the desk from now on, but still keep to the phone bookings for same day.

The dates for the next three meetings have been agreed:

22nd September 2022 – 2pm

15th December 2022 – 2pm – this will be a social meeting at the Summer House, the old coffee and cake get together, I have booked the date with Miguel.

16th March 2023 – AGM

Meeting ended 4.00 pm